

# Overview

**SHELL PETROLEUM DEVELOPMENT COMPANY NIGERIA LIMITED (SPDC)  
TENDER OPPORTUNITY CORPORATE CONTRACT FOR OPERATIONS &  
MAINTENANCE OF SPDC OWNED MEDIUM/HEAVY VEHICLES & CRANES +  
PROVISION OF CONTRACTOR OWNED EQUIPMENT  
TENDER REF: SPDC.00000302**

## **(1.0) INTRODUCTION**

SPDC hereby announces to interested and prequalified companies an upcoming tendering opportunity for the Corporate Contract for Operations & Maintenance of SPDC owned Medium/Heavy Vehicles & Cranes + Provision of Contractor Owned Equipment for SPDC operations. The proposed contract will commence in Q1 2020 and remain active for two years plus one optional extension (2 +1) duration.

## **(2.0) SCOPE OF WORK**

Corporate Contract for Operations & Maintenance of SPDC owned Medium/Heavy Vehicles & Cranes + Provision of Contractor Owned Equipment: This service is available in-country. Currently SPDC has a valid major contract for a part of this scope. The Works and Services shall include but not limited to the following:

### **(1) Operation and Maintenance of SPDC Owned Medium/Heavy Vehicle & Cranes (East)**

- (I) Provide trained and certified Crew for Company owned Medium/Heavy Vehicles & Cranes that meet SPDC HSE MS (SPDC HSSE & SP Control Framework) to support Production, Wells, Development, Infrastructures and Project activities.
- (II) Plan, schedule, dispatch and manage the journeys involving the vehicles/equipment and crew.
- (III) Provide monthly or quarterly feedback to SPDC on the completed journey
- (IV) Provide monthly fuel consumption analysis per vehicle to SPDC for tracking fuel issued.
- (V) Plan / schedule vehicles/equipment for routine maintenance services in line with Original Equipment Manufacturers (OEM) recommendation.
- (VI) Maintain vehicles/equipment in line with OEM recommendation using OEM or equivalent certified technicians.
- (VII) Own or have unhindered access to standard Workshop fit for the brands and numbers of heavy/medium Equipment including cranes and special equipment such as aerial platforms and Pettibones in SPDC fleet.

(VIII) Use only genuine OEM spare parts or any other certified/approved spare parts by the SPDC Representative

(IX) Deploy appropriate OEM recommended diagnostics equipment to determine vehicle/equipment faults prior to carrying out repairs including recommending spares to be replaced.

(X) Conduct regular inspection of vehicles in line with OEM recommendation or as agreed with the Company Representative and carry out appropriate type of maintenance taking cognizance of environmental condition under which equipment is operating, age in service and service risk level, in other words, deploy a robust preventive maintenance plan/program for SPDC owned vehicles and equipment.

(X) Conduct monthly and/or quarterly drivers' performance review using data download from the In-Vehicle Monitoring System (IVMS). Provide outcome of such review to the Company Representative recommendation(s) for sustaining or improving road transport safety in SPDC.

(XI) Take active role in Incident investigations and reviews

**(2) Provision of Contractor Owned Medium/Heavy Equipment's (Corporate) to support Production, Wells and Project activities:**

(I) Provide crewed Medium/Heavy Vehicles & Cranes that meet SPDC HSE MS (SPDC HSSE & SP Control Framework) to support Production, Wells, Development, Infrastructures and Project activities.

(II) Provide in-vehicle tracking system that meet SPDC In-Vehicle Monitoring System (IVMS) specification, which can be monitored by SPDC when required.

(III) Provide feedback to SPDC on the completed journey

(IV) Participate in IVMS review Panel.

**(3) Operation and maintenance of SPDC Owned Medium/Heavy Vehicle & Cranes- West (Optional Scope)**

(a) Same as 1 above.

**(3.0) MANDATORY REQUIREMENTS**

(1) To be eligible for this tender exercise, interested contractors are required to be pre-qualified as essential service vendor in the Nipex Product groups; 3.05.20 Vehicle maintenance and repair Services, 2.05.01 Heavy duty vehicles and 2.05.04 Automobile accessories (Product/Services) category in NipeX Joint Qualification System (NJQS) data base. Only successfully pre-qualified suppliers in this category will receive Invitation to Technical Tender (ITT).

(2) To determine if you are pre-qualified and view product/service category you are listed for, open [www.nipexng.com](http://www.nipexng.com) and access NJQS with your login details, click on continue Joint Qualification Scheme tool, click check my supplier status and then click supplier product group.

(3) If you are not listed in a product/service category and you are registered with DPR to do business, contact NipeX office at 8-10 Bayo Kuku Street, Ikoyi, Lagos with your DPR certificate as evidence for necessary update.

(4) To initiate the JQS prequalification process, access [www.nipexng.com](http://www.nipexng.com) to download the application form, make necessary payments and contact NipeX office for further action.

(5) To be eligible, all tenders must comply with the Nigerian Content Requirements in the NipeX system.

#### **(4.0) NIGERIAN CONTENT REQUIREMENTS**

Vendors are to demonstrate strict compliance with the provisions of Nigerian Oil & Gas Industry Content Development Act and also provide the following requirements:

(a) Demonstrate that the bidding entity is a Nigerian registered company with more than 51% Nigerian Shareholding structure. Also provide form CO2 and CO7, evidence of registration on NOGICD JQS and DPR certificate.

(b) Furnish details of company ownership and shareholding structure. Also submit clear photocopies of your CAC Forms CO2 and CO7

(c) Provide evidence of what percentage of your key management positions is held by Nigerians and what percentage of the total work force are Nigerians. Also, show overall percentage of work to be performed in Nigeria and those by Nigerian resources relative to total work volume.

(d) Provide a Nigerian Content Plan providing a detailed description of the role, work scope, man-hours and responsibilities of all Nigerian companies and personnel that would be involved in executing the work. Also, provide details of Nigerian Content focal point or manager.

(e) State proposed total scope of work to be conducted by Nigerian personnel (whether contracted directly or under subcontract agreements) with names and addresses including evidences of well-equipped offices and workshop; attach experience of such patronage.

(f) In line with the NCD Human Capacity Development Initiative, Bidder shall commit to providing Project-Specific training, man-hour, budget, skill development and

understudy plan for Nigerian personnel utilizing OGTAN registered trainer(s) or other approved NCDMB training institution(s).

(g) Personnel including description of any specific programs in place.

(h) Location of in-country facilities (Storage, workshops, repair & maintenance facilities).

(i) Contractor must be willing and able to provide evidence of maximization of made in Nigeria goods and services.

**(5.0) CLOSING DATE:**

Only Tenderers who are registered in the NJQS product/category 3.05.20, 2.05.01, & 2.05.04 as at **30/10/2019** being the advert close date shall be invited to submit Technical/Commercial bids.

**(6.1) ADDITIONAL INFORMATION**

(a) All costs incurred in preparing and processing NJQS prequalification shall be to the contractor's accounts.

(b) This advertisement shall neither be construed as any form of commitment on the part of SPDC to award any contract to any company and or associated companies, sub-contractors or agents, nor shall it entitle prequalified companies to make any claims whatsoever, and/or seek any indemnity from SPDC and or any of its partners by virtue of such companies having been prequalified in NJQS.

(c) SPDC will communicate only with authorized officers of the pre-qualifying companies and NOT through individuals or Agents.

Please visit NipeX portal at [www.nipexng.com](http://www.nipexng.com) for this advert and other information. Also note that this contract will be progressed through NipeX system.